

*Employees SUBMIT electronic timesheets on Pay Period End date\**

Month of Pay	Pay Period Begins - Ends	Paper Timesheet Payroll Office Deadline	Timecard Online Pay Period Closes	Pay Date
<b>Year-end accrual</b> (2101108)	<b>9/1/20- 8/31/21</b>	<b>9/7/21</b>	<b>9/10/21</b>	<b>9/17/21</b>
<b>September</b> (2101009)	9/1/21 - 9/4/21	9/7/21	9/10/21	<b>9/30/21</b>
<b>October</b> (2101010)	9/5/21 - 10/9/21	10/12/21	10/15/21	<b>10/29/21</b>
<b>November</b> (2101011)	10/10/21 - 11/6/21	11/9/21	11/12/21	<b>11/30/21</b>
<b>December</b> (2101012)	11/7/21 - 12/4/21	12/7/21	12/10/21	<b>12/31/21</b>
<b>January</b> (2201001)	12/5/21 - 1/8/22	1/11/22	1/14/22	<b>1/31/22</b>
<b>February</b> (2201002)	1/9/22 - 2/5/22	2/8/22	2/11/22	<b>2/28/22</b>
<b>March</b> (2201003)	2/6/22 - 3/5/22	3/8/22	3/11/22	<b>3/31/22</b>
<b>April</b> (2201004)	3/6/22 - 4/9/22	4/12/22	4/15/22	<b>4/29/22</b>
<b>May</b> (2201005)	4/10/22 - 5/7/22	5/10/22	5/13/22	<b>5/31/22</b>
<b>June</b> (2201006)	5/8/22 - 6/4/22	6/7/22	6/10/22	<b>6/30/22</b>
<b>July</b> (2201007)	6/5/22 – 7/9/22*	7/12/22	7/15/22	<b>7/29/22</b>
<b>August</b> (2201008)	7/10/22 - 8/6/22	8/9/22	8/12/22	<b>8/31/22</b>

*\*school year employees submit electronic timecards on last day of school*